Technology Applications
Coach PERRY

CONTENT: Students will demonstrate proper keyboarding technique; master computer fundamentals; learn web browsing, internet safety; multimedia word processing and online communication; complete presentations using applications learned in the course; and complete work using spreadsheets, databases and HTML.

TEACHER INFORMATION AND E-MAIL: You may contact me at carlaperry@misdmail.org. My conference period is 5TH block. The Linda Jobe school phone number is (682) 314-4400.

SUPPLIES: One 8 oz. bottle of hand sanitizer **OR** DISINFECTING WIPES **and headphone fee of $1** is recommended but not mandatory.

COURSE CALENDAR: Tests will be given after each major unit. Tests will be scheduled on even calendar days. Students will complete two quizzes per six weeks. Lesson plans for the semester are available on the class website. Approximately four to six projects will be assigned in the course. The course calendar and lesson plans are a flexible guideline subject to change without notice.

GRADING POLICY:
40% Tests/Quizzes/Projects
60% Daily Work and Class Participation
100% Total

HOMEWORK/MAKE-UP WORK POLICY: With the exception of studying for exams, viewing an instructional video or assignment instruction, very little homework will be assigned in Tech Apps. Students may need to do presentation and project work at home if that work is not completed in the time allotted in the classroom. If a student falls behind on their daily assignments, they should evening morning tutoring, which is explained in the next paragraph. Students missing tests, projects, or presentations should see Coach Perry for a time to complete that work within 4 days of missing the assignment.

RULES:
1. Follow directions the first time they are given.
2. There will be no running, shoving, or horseplay while you are in the classroom.
You are responsible if you cause any damage to a computer in this manner.
3. Keep your hands, feet, and other objects to yourself.
4. You are to be in your seat ready to work when the tardy bell rings.
5. There will be no rude gestures, language, profanity, or putdowns.
6. All Linda Jobe MS school rules and the MISD Acceptable Use Policy will be followed in Technology Applications.

IF YOU CHOOSE TO BREAK A RULE:
- 1$_{st}$ Time: Warning.
- 2$_{nd}$ Time: Parent contact. Sent to another class-deductions of points-student conference-seat change.
- 3$_{rd}$ Time: Parent contact and Teacher Detention. Loss of privileges-additional assignment
- 4$_{th}$ Time: Office Referral.

In cases of extreme disruption or abuse of the equipment or computers, the student will automatically be taken off the computers and given a written work assignment. Digital and video images of students will be used in the classroom setting. Students are rewarded for **positive behavior** in the form of computer Brain Breaks, verbal praise and positive notes or calls to parents.

TUTORING: Afternoon tutoring is available 4:15 to 4:40 p.m. Monday & Wednesday in Computer Lab B. Makeup work can be done at this time. Students need to have a signed pass from Coach Perry to attend tutorials.

ACADEMIC DISHONESTY: Please refer to the student handbook for information on cheating.

Technology Application – Coach Perry

Both you and your parents or guardian must read AND sign this form. Return the signed form to Coach Perry

The form must be signed and returned BEFORE you will be allowed access to the computers.

I HAVE READ THE CLASS RULES OUTLINED ABOVE AND AGREE THAT THESE RULES WILL BE FOLLOWED DURING CLASS. I AM ALSO IN AGREEMENT WITH THE DISTRICT ACCEPTABLE USE POLICY (SEE STUDENT HANDBOOK) FOR INTERNET ACCESS AND COMPUTER USE IN THE CLASSROOM.

_____   _____

Parent/Guardian Signature   **Student Signature**

Block _____   **Date**_____

Parent E-Mail Address: _____

If no email, name and contact number: _____